

# Application for Consent – Precautions over Street Alignment

## APPLICANT DETAILS

COMPANY NAME \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

PHONE (BH) \_\_\_\_\_ EMAIL \_\_\_\_\_

SITE ADDRESS \_\_\_\_\_

## PROPOSED DATES FOR THE ERECTION OF PRECAUTIONS OVER THE STREET ALIGNMENT

FROM \_\_\_\_\_ TO \_\_\_\_\_

## IMPORTANT INFORMATION – Checklist

For your application to be assessed, the completed application form must be accompanied by the following:

- Copy of a Traffic Management Plan (for redirection of pedestrian traffic) In accordance with AS1742.3-2009 by approved Traffic Engineer and prepared by a qualified person as required by the *Road Management Act 2004* and *Road Safety Act 1986*.
- Detailed fully dimensioned plans containing the following:
  - site plan nominating location of hoardings etc. with dimensions.
  - hoarding with a minimum height of 2400mm
  - location of kerbs, building line, nearest intersecting street, street furniture, signs, power poles, traffic lights, litter bins, bus stops, street trees, etc.
  - location of any hoisting zone
  - location of buildings on site i.e. existing to be retained or proposed buildings
  - details of type of hoarding proposed (i.e. sections, elevations, structural details).
- These plans and covering letter must be signed by the relevant Building Surveyor indicating approval of the type and suitability of hoarding etc., proposed for the works to be undertaken on the site.
- Signage and any safety measures (i.e. ramps for pedestrians) that will be used while the proposed work is carried out.

Signage advising pedestrians must be provided in accordance with AS 1742.3-2009 including:

  - Sign T8-1 PEDESTRIANS WATCH YOUR STEP
  - Sign T8-2 PEDESTRIANS with direction arrows
- Detailed work method statement i.e. how and when will the construction be carried out (not a risk assessment statement) confirmation that no works will be conducted over footpath area.

### Privacy statement

The personal information requested on this form is being collected by Council for assessment of your application for a consent and report pursuant to Building Regulation 116. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.

- Engineers design documents/plans for proposed hoarding, scaffolding or gantry (i.e. section, elevations, standard details, fixing details, etc.) including a certificate of compliance design.
- Provide any relevant permits or licences, for 'No Go Zones' when occupying land near power lines. Provide VicRoads' Memorandum of Authorisation (MOA) when occupying part of a declared arterial road.
- Copy of the courtesy letter to be sent to neighbours affected by the works, including name and contact details of the site supervisor/builder in charge of the works, relevant traffic plans and length of works.
- Applications for Report and Consent are required to be accompanied with a written confirmation from the Relevant Building Surveyor confirming that they are satisfied with the location, type and method of safety and protection of the public. The written statement must be accompanied with the referenced plans that clearly show the location and type of proposed fencing/hoarding.
- Public liability insurance certificate of currency with minimum cover of \$20million valid for duration of the proposed works.
- Fee to be calculated once application form has been lodged via the online customer portal.

An owner can appeal, to the Buildings Appeals Board, within 30 days, any decision to refuse, any condition/s or requirements on the decision or failure to make a decision within the prescribed time.

## APPLICANT SIGNATURE

*Signature*

*Date*

## HOW WOULD YOU LIKE TO RECEIVE YOUR PERMIT

WILL COLLECT

BY MAIL

BY EMAIL

## PAYMENT OPTIONS

### CONTACT US

Phone 03 5760 2600 to make an EFTPOS or credit payment over the phone.

Fax 03 5762 5537

Email [council@benalla.vic.gov.au](mailto:council@benalla.vic.gov.au)

### IN PERSON

Visit the Council's Customer Service Centre at 1 Bridge Street East, Benalla

### MAIL

Send this application back to us with a cheque for the full amount made payable to Benalla Rural City Council, PO BOX 227, BENALLA VIC 3671

OFFICE USE

Date received

Receipt number