

Finance and Planning Committee

Minutes

Date: Wednesday 15 May 2024

**Venue: Civic Centre (Council Meeting Room)
13 Mair Street, Benalla**

In accordance with Rule 6.4 of the *Governance Rules 2020* the Committee meeting was lived streamed via the Council's website and an audio recording was made of the proceedings of the meeting.

Members of the public were encouraged to watch the live broadcast of the meeting at www.benalla.vic.gov.au



PO Box 227
1 Bridge Street East
Benalla Victoria 3671
Tel: 03 5760 2600
council@benalla.vic.gov.au
www.benalla.vic.gov.au

Contents

Opening and Acknowledgment of Country3

Apologies..... 3

Confirmation of the previous Meeting Minutes 4

Business5

1. *Financial Report for Quarter Ended 31 March 2024..... 5*

2. *Finance Department Activity Report For The Quarter Ended 31 March 2024 5*

3. *Development Department Activity Report For The Quarter Ended 31 March 2024..... 6*

4. *Building and Planning Approvals – March 2024 6*

5. *Community Department Activity Report For The Quarter Ended 31 March 2024..... 6*

6. *People and Performance Department Activity Report For The Quarter Ended 31 March 2024 6*

7. *Economic Development and Sustainability Department Activity Report For The Quarter Ended 31 March 2024..... 7*

8. *2023/24 Major Event Funding Program..... 7*

9. *Facilities and Information Technology Department Activity Report For The Quarter Ended 31 March 2024..... 7*

10. *Assets and Infrastructure Department Activity Report For The Quarter Ended 31 March 2024 7*

11. *Urgent Business 8*

Closure of Meeting.....8

Minutes

Chair Cr Bernie Hearn

Councillors Councillor Danny Claridge (Mayor)
Councillor Peter Davis
Councillor Don Firth
Councillor Punarji Hewa Gunaratne
Councillor Justin King
Councillor Gail O'Brien

In attendance Dom Testoni Chief Executive Officer
Robert Barber General Manager Corporate
Jane Archbold Manager Community
Cathy Fitzpatrick Manager Finance
Janine McMaster Manager People and Performance
Courtney Naughton Manager Economic Development and Sustainability
Nilesh Singh Manager Development
Jess Pendergast Governance Coordinator

Opening and Acknowledgment of Country

The Chair opened the meeting at 5.30pm and recited the following Acknowledgement of Country.

We, the Benalla Rural City Council, acknowledge the traditional custodians of the land on which we are meeting. We pay our respects to their Elders past and present and to Elders from other communities who may be here today.

Apologies

No apologies were submitted to the meeting.

Governance Matters

The Committee Meeting was conducted in accordance with the *Local Government Act 2020* and the Benalla Rural City Council *Governance Rules 2020*.

Recording of Council Meetings

In accordance with the *Governance Rules 2020* clause 6.4 meetings of Council are audio recorded and made available for public access, with the exception of matters identified as confidential items in the agenda.

Disclosures of Conflict of Interest

No conflicts of interest were disclosed to the Chair.

Confirmation of the previous Meeting Minutes

The minutes were circulated to Councillors and posted on the Council website www.benalla.vic.gov.au pending confirmation at the meeting.

Cr Claridge / Cr Davis:

That the Minutes of the Finance and Planning Committee Meeting held on Wednesday 10 April 2024 be confirmed as a true and accurate record of the meeting.

Carried



Business**1. Financial Report for Quarter Ended 31 March 2024**

The report presented the financial result compared to budget for third quarter ended 31 March 2024 and presents outcomes from the 2023/24 third quarter budget review.

Cr Gunaratne / Cr Claridge:

That standing orders be suspended to allow for discussion on the item.

Carried

Standing orders were suspended at 6.11pm.

Cr Claridge / Cr Davis:

That standing orders resume.

Carried

Standing orders resumed at 6.27pm.

Cr Claridge / Cr Firth:

- 1. That the report be noted.**
- 2. That the Open Space Contribution of \$375,000 be considered as a co-contribution towards the \$300,000 allocation from the Victorian Government for the development of the pump track as part of the 2024/25 Budget.**

Carried

2. Finance Department Activity Report For The Quarter Ended 31 March 2024

The report presented an overview of the functions of the Finance Department for the quarter ended 31 March 2024.

Cr Davis / Cr Firth:

That the report be noted.

Carried

3. Development Department Activity Report For The Quarter Ended 31 March 2024

The report presented the activities of the Development department for the quarter ended 31 March 2024.

Cr Gunaratne / Cr Firth:
That the report be noted.

Carried

4. Building and Planning Approvals – March 2024

The report detailed planning permit applications and building approvals for March 2024.

Cr King / Cr Claridge:
That the report be noted.

Carried

5. Community Department Activity Report For The Quarter Ended 31 March 2024

The report presented the activities of the Community Department for the quarter ended 31 March 2024.

Cr O’Brien / Cr Davis:
That the report be noted.

Carried

6. People and Performance Department Activity Report For The Quarter Ended 31 March 2024

The report presented the activities of the People and Performance Department for the quarter ended 31 March 2024.

Cr Davis / Cr Gunaratne:
That the report be noted.

Carried



7. Economic Development and Sustainability Department Activity Report For The Quarter Ended 31 March 2024

The report presented the activity of the Economic Development and Sustainability Department for the quarter ending 31 March 2024.

Cr Claridge / Cr King:
That the report be noted.

Carried

8. 2023/24 Major Event Funding Program

The report presented funding applications for the 2023/24 Major Event Funding Program.

Cr Firth / Cr Davis:
That the Finance and Planning Committee, acting under its delegated authority of the Council, approve a \$2,000 grant from the 2023/24 Major Event Funding program to the Austin 7 Club.

Carried

9. Facilities and Information Technology Department Activity Report For The Quarter Ended 31 March 2024

The report presented the activities of the Facilities and Information Technology Department for the quarter ended 31 March 2024.

Cr King / Cr Gunaratne:
That the report be noted.

Carried

10. Assets and Infrastructure Department Activity Report For The Quarter Ended 31 March 2024

The report presented the activities of the Assets and Infrastructure Department for the quarter ended 31 March 2024.

Cr King / Cr Davis:
That the report be noted.

Carried



11. Urgent Business

No urgent business was submitted to the meeting.

Closure of Meeting

The committee meeting was closed at 7.36pm.

Confirmed this nineteenth day of June 2024.

Signed: 

Cr Bernie Hearn (Chair)