

APPLICANT DETAILS

COMPANY NAME _____

APPLICANT NAME _____

POSTAL ADDRESS _____

PHONE (BH) _____ FAX _____

EMAIL _____

FUNDRAISING ACTIVITY DETAILS

DESCRIPTION OF ACTIVITY _____

PROPOSED LOCATION _____

DATE/S from ____ / ____ / ____ to ____ / ____ / ____

TIME/S starting time _____ finishing time _____

IMPORTANT INFORMATION

- A person participating in highway collections approved under the authority of the *Road Safety Act 1986* does not require a permit from Council.
- If the proposed activity is to be performed outside a premises that is owned by another party, a completed Shop Approval form must be submitted with this application.
- All collectors must wear appropriate identification at all times during fundraising activities.
- A copy of the applicant's Public Liability Insurance Certificate of Currency must be submitted with this application.
- A fee of \$65.50 is payable.

ATTACHMENTSSHOP APPROVAL FORM SUBMITTED PLI CERTIFICATE OF CURRENCY SUPPLIED **PAYMENT OPTIONS****CONTACT US**

Phone 03 5760 2600 to make a credit card payment over the phone.

Email council@benalla.vic.gov.au

IN PERSON

Visit the Council's Customer Service Centre at 1 Bridge Street East, Benalla

MAIL

Send this application back to us with a cheque for the full amount made payable to Benalla Rural City Council, PO BOX 227, BENALLA VIC 3671

OFFICE USE Date received _____ Receipt number _____

Information Privacy

The personal information requested on this form is being collected by Council for the purpose of issuing a fundraising permit. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.